

# Purchase Order



## Supplier Address

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

## Delivery Address

Alice-Emma Starr  
Boutique 8  
37 Newlands Avenue  
Radlett  
Hertfordshire  
WD7 8EJ  
United Kingdom

**Purchase Order No.** 307165-411536

**Date** 04/01/2021

**Delivery date** 04/01/2021

## Account Manager

Andrea Richardson

## E-mail

andrea@aspectcpm.co.uk

Dear Nigel,

**We would like to order the following:**

Product no.	Product Description	Quantity	Unit price	Subtotal
B8811R	<b>Westbrook 5oz Cotton Drawstring Bag In Black.</b> Drawstring Back Sack Bag, Made From All Natural Cotton Fibre, Eco Friendly 5oz 140gsm Cotton with Natural Colour Draw Cords.	500	1.25	625.00
Delivery	Delivery - To 1 UK Mainland Address	1	22.00	22.00
Origination	Origination	1	50.00	50.00
<b>Subtotal</b>				697.00
VAT 20%				139.40
<b>Total</b>				836.40

## Reference

**Please note our PO number: "307165-411536", and quote it on your invoices.  
Failure to do this could well result in delayed payment.**