

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Alison Coulthard
SC Johnson Professional Ltd
Denby Hall Way
Denby
DE5 8JZ
United Kingdom

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Purchase Order No. 19643-27559**Date** 04/01/2021**Delivery date** 13/01/2021**Order Administrator**

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Westbrook 5oz Cotton Drawstring Bag in Black	250	1.75	437.50

Printed 2 colours (white and 1795c) to 1 side as per SC Johnson artwork.
Drawstring back sack bag, made from all natural cotton fibre, environmentally friendly 5oz (140gsm) cotton with natural coloured draw cords.
Bulk packed and delivered.

Please send a PDF proof

Box Labels

Company: SC Johnson Professional Ltd
Customer Reference: Alison Coulthard
Product: SC Johnson A5 Recycled Intimo Notepad with Pen
Quantity: 250
Box 1 of (Please amend accordingly) Premier Print and Promotions LTD

Origination	1	50.00	50.00
Carriage	1	14.00	14.00

Total 501.50**Our Reference**

Please note our PO number: "19643-27559", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date