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# Purchase Order

Order Number	Order Date	Your Order No / Our Job	Your Account Reference	Promise Date
<b>8419</b>	10/12/2020	7542		21/12/2020

Product	Description	Quantity	Unit	Price
B8891-B8898	THIS IS A NO FAIL DELIVERY DATE OF 18/12/2020 Sandgate 7oz Cotton Canvas Tote Bag in Grey Printed in one colour to one side			
	Job Title: Addleshaw Goddard Print Colour(s): White	50	£1.81 / Each	£90.50
	Screen Print Origination	1	£17.00 / Per Colour	£17.00
	Delivery	1	£10.00 / Each	£10.00
	Please supply a repeat proof from previous PO 7870 for approval			

Any alteration to prices (including carriage) shown above must be notified to us immediately and agreed in writing before delivery. Failure to do so may result in delays in payment of invoices and/or the return of goods. All artwork proofs to be emailed to [c.white@formkraft.co.uk](mailto:c.white@formkraft.co.uk). We accept a tolerance up to +/- 10% of the quantity ordered, however we must be notified in writing of the exact quantity prior to delivery. You are not permitted to keep any samples (other than job bag samples) from this order for use in your sample room. Plain packaging must be used for all deliveries. Goods must be booked in prior to delivery by calling the Operations team on 0114 275 4646. You must notify us immediately of any delays in delivery. We will not accept any goods that do not conform exactly to the agreed specification. Tail lift vehicles are required for pallet deliveries into our warehouse. Formkraft Ltd T's & C's apply and are available at [www.formkraft.co.uk/terms/Terms-Conditions.pdf](http://www.formkraft.co.uk/terms/Terms-Conditions.pdf)

Delivery Address

Nikki Taylor  
Addleshaw Goddard LLP  
Milton Gate  
60 Chiswell Street  
London  
EC1Y 4AG United Kingdom

Order Value	£117.50
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Courtney White