

**Bensussen Deutsch and Associates Ltd**  
3rd Floor, 118 Commercial Street,  
Shoreditch, London,  
E1 6NF.



**SUPPLIER:**

BAGCO LTD  
UNIT 3 CHURCHILL COURT  
HORTONS WAY  
WESTERHAM, KENT  
TN16 1BT GB

**Purchase Order: 15482**  
**PO Status : APPROVED**

Order Date	20-OCT-2020
Revision Date	21-OCT-20
Revision Number	1
Sales Order Number	6008740

**IMPORTANT REQUIREMENTS: FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN CHARGEBACK TO SUPPLIER**

- When freight is charged to BDA shipping account, PO number on this form must be included as the primary reference number on the FEDEX or UPS waybill or the freight bill of lading.
- When freight terms are 3<sup>rd</sup> party, client freight reference below must be referenced first on waybill or bill of lading.

**BILL TO:**

EMAIL:  
accountspayableinter@bdainc.com

or:

MAIL:  
Bensussen Deutsch and Associates Ltd  
3rd Floor, 118 Commercial Street,  
Shoreditch, London,  
E1 6NF.

**SHIP TO:**

Attn To :Warehouse Manager  
Thinkprint  
Cameron Court  
Winnington  
Northwich  
Cheshire, Great Britain, CW8 4DU, GB

BDA Account No	Supplier No	Payment Terms	Freight Payment Terms	INCO Terms	Shipping Method
	EMEA0059	NET 15	Third Party Billing Buyer	DAP	1014-Parcel-See Instructions
Confirm To/ Email		Charge To Freight Account		Client Freight Reference	
Brillantes, Kris / krisb@bdainc.com				6008740	

Line	Part Number / Description	Ship By	Deliver By	Quantity	UOM	Unit Price	Amount
1	BDA-506-00C Set Up Charge 1			1	Each	90.0000	90.0000
2	BDA-515-00C Vendor Freight Charge			1	Each	135.0000	135.0000
3	BDA-520-00C Emboss			3600	Each	0.2800	1,008.0000
4	RM-ATOCUSTOM A5 Larkfield			3600	Each	1.2000	4,320.0000

<p><b>Note To Supplier:</b> 1:***EVENT DRIVEN NOTE*** This order is event driven and must ship by requested date and method to meet an event date. Failure to ship on requested date may cause the vendor to incur additional expenses to meet the event date.</p> <p>***PAPER PROOF REQUIRED*** Please send proof to krisb@bdainc.com (Buyer) within 24 hours of receipt. Proof approval is required prior to production. Kindly proceed with production immediately upon receipt of e-mailed proof approval.</p> <p>*** VENDOR PAYMENT *** To receive payment, Vendor Invoice MUST match this Purchase Order. Please refer to the BDA PO number in the reference field, list PO NUMBER only, NO LETTERS or CHARACTERS. If there are any issues with the ship date, please contact the Buyer right away via e-mail krisb@bdainc.com</p> <p>IMPORTANT: Please run the Order with EXACT QUANTITY. Overage/Under are NOT approved without consent from the Buyer. WE REQUIRE COMPLETED IMAGE TO BE SENT VIA E-MAIL PRIOR SHIPPING TO CHECK THE QUALITY OF BRANDING</p> <p>***SHIPPING INSTRUCTIONS***NO FAIL*** Ship Date: 11/26/2020 In Hands Date: 11/27/2020 ( Event - Driven )</p> <p>SHIP TO: Thinkprint ATTN: Warehouse Manager Cameron Court Winnington Northwich Cheshire CW8 4DU Great Britain</p> <p>Supplier Item # A5 Larkfield Product Description A5 Larkfield notebook in black, blind embossed to cover Item Color Black Item Size: A5 Quantity 3,600.00 Artwork #1 Dulux and Dulux Trade Decoration Location Front Cover Decoration Size 85 x 50 Decoration Method #1 Emboss</p>	<p><b>Total:</b> 5,553.0000 (GBP)</p>
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<b>Authorized Buyer :</b> Brillantes, Kris	<b>Buyer Direct:</b>	<b>Fax:</b>	<b>Email:</b> krisb@bdainc.com
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**Purchase Order Confirmation Requirements:**

- Transmit confirmation of acceptance to buyer within 24 hours of receipt of purchase order
- Acceptance of purchase order confirms acceptance of BDA Terms and Conditions transmitted with each purchase order
- The purchase order is the governing document in the transaction and cannot be overridden

**Purchase Order Revisions Requirement:**

- Any and all scope changes related to this purchase must be made by revised purchase order and acknowledged by supplier prior to beginning production
- Overruns must be approved by buyer via purchase order revision prior to shipment.
- Any overruns shipped without PO approval are not approved, will not be returned and are not subject to charges from the supplier

**Product Approval Requirements:**

- Purchase Order is contingent on pre-production approval either by proof or physical sample as specified on the purchase order
- Purchase order is contingent on compliant product and on passing reports for any test protocol specified on the purchase order

**Purchase Order Delivery**

- Shipment and delivery dates specified on the purchase order are critical deliverables. Seller must notify buyer immediately when Seller determines that deliverables are in jeopardy. Failure to notify and/or ship via requested method and date will cause the Seller to incur additional expenses for general and consequential damages.

**Fulfillment and Shipping Requirements:**

- Transmit proof of shipment to the buyer immediately upon shipment of goods. This must be transmitted to BDA on day of shipment.
- Product must ship in accordance with the quantities, schedule and method provided on the purchase order. Any deviation may result in additional cost damages, and non-compliance fees
- All shipments to BDA Distribution Facilities must include Suppliers Return Address
- All client direct shipments must be blind-shipped with packing slip that has no supplier information included
- All carton markings must be included as specified on the purchase order

**Invoicing Requirements:**

- Transmit invoice to BDA immediately upon shipment or no later than 24 hours after shipment
- Invoice must match the purchase order exactly to avoid payment delays

**Defective or Unsafe Goods:** If BDA or the client finds the goods to be defective or unsafe, the buyer shall have the right to reject and return the goods at Supplier's expense. Any additional charges to meet specification of product or scope of project will be at Supplier's expense. BDA reserves the right to cancel the PO or any part thereof without penalty if the Supplier fails to comply with the product specifications, testing requirements and terms and conditions set forth in the PO.

**SUBJECT TO BDA PURCHASE AGREEMENT FOR ALL PURCHASES FOREIGN AND DOMESTIC. A copy of this agreement will be provided by Supplier Services upon request**