

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Suzanne Battey
Eunisure Limited
Unit 3: Newmarket House
99 Fordham Road
Snailwell
CB8 7NB
United Kingdom

Page

1/1

Purchase Order No. 19097-26697**Date** 21/09/2020**Delivery date** 05/10/2020**Order Administrator**

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Dartford A4 Zip Ring Binder in Black	200	6.20	1,240.00

Reprint of 18270-25538
Direct to product digital UV print (1 spot colour design, White) to 1 position as per
Eunisure artwork
Black
Lightly Grained REACH Compliant PU.
Complete with USB Holder, 4 Ring Binder & 20 Page Recycled Pad.
Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: Lyreco
Customer Reference: 4501230344
Product: Dartford A4 Zip Ring Binder in Black
Product code: 82.637.392
Quantity: 200
Box 1 of (please amend accordingly)

Origination	1	15.00	15.00
Carriage	1	55.00	55.00

Total 1,310.00**Delivery terms**

Neutral

Our Reference

Please note our PO number: "19097-26697", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date