

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Chris Strange
Genie Printing & Mailing Ltd
86 Barford Street
Digbeth
Birmingham
B5 6AH
United Kingdom

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Purchase Order No. 18936-26486

Date 21/08/2020

Delivery date 04/09/2020

Order Administrator

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Pembury 4 Ring Zipfolio In Black	20	12.70	254.00

Reprint of 18816-26324

Printed full colour UV print to the front cover as per LM artwork.

Reach Compliant Zip Imitation Leather A4 4-ring Binder. Made From Lightly Grained

High Grade P. U. Supplied with 20 Page Recycled Paper Note Pad & Stylish

Contemporary Organizer Section.

Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: Genie Printing & Mailing Ltd

Customer Reference: Chris Strange

Product: Pembury 4 Ring Zipfolio In Black

Quantity: 20

Box 1 of (please amend accordingly)

Origination

Carriage

1

15.00

15.00

1

13.00

13.00

Total

282.00

Our Reference

Please note our PO number: "18936-26486", and quote it on your invoices.

Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date