

Purchase Order No:
81135-BAG-09CF



Vendor:

Bagco Limited
Tubbs Hill House
South Water Suite C
2nd Floor, London Road
Sevenoaks
TN13 1BL

Tel: 01732 740 880

Fax: 01732 462 029

Email: production@bag-co.co.uk

Delivery Address:

PLAIN COVER:
Victoria Sauntson
Efficient Portfolio
Portfolian House
30 Melton Road
Oakham
Rutland
LE15 6AY

**PLEASE CONFIRM BY EMAIL WHEN
ORDER IS DESPATCHED
INCLUDING LIST OF GOODS
DESPATCHED - EMAIL TO:
charlotte.france@creativeemporium.co.uk**

Delivery Date: 13/08/20

Qty	Product Code	Description	Unit Cost	Total Cost
100		Chatham Budget Tote Bag printed full colour to 1 position	£1.45	£145.00
1		Origination set up	£25.00	£25.00
1		Carriage to 1 UK mainland address	£10.00	£10.00
If sending branded goods, please send an extra copy for our sample file to: Charlotte France, Creative Emporium, 4 Whitehall Cross, Leeds, LS12 5XE			Subtotal	£180.00
			VAT @ 20%	£36.00
			Total	£216.00

Please include our order number in all email correspondence

For anything order related please contact: charlotte.france@creativeemporium.co.uk

Please send artwork proofs to: kris@creativeemporium.co.uk

For branded items we will always require a visual proof and/or a pre-production sample to approve in writing by our team before production commences. Failure to comply may result in non-payment or cancellation of order. Please advise us of any additional or increased costs and we will revise the Purchase Order where appropriate. Invoices for different items or with charges greater than issued Purchase Order will NOT be approved. If there are any shortages of stock for this order, or if you need any further information in order to meet the delivery date please contact the person who has placed this order at the email address above or on 0870 300 1426.

Charlotte France

OUR DETAILS: -----

4 Whitehall Cross
Leeds // LS12 5XE

t // 08707 500057
f // 08707 500058

e // info@creativeemporium.co.uk
w // creativeemporium.co.uk

a  Company