

## Supplier Address

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

## Delivery Address

Robert Ibbotson  
Red Arrow Electrical Distribution  
Herries Road South  
Sheffield  
S6 1QS  
United Kingdom

**Purchase Order No.** 7930-16181  
**Date** 21/07/2020  
**Delivery date** 31/07/2020

**Account Manager** Tonya Carver  
**E-mail** [tonya@willsmerswaggs.com](mailto:tonya@willsmerswaggs.com)

Dear Nigel,

## We would like to order the following:

| Product no.     | Product Description   | Quantity | Unit price | Subtotal |
|-----------------|---|----------|------------|----------|
| B3401           | <b>Tonbridge 12 Can Cooler In Black</b><br>Product Colours: Black<br>Logo: Red Arrow Trading<br>No Of Colours: 1<br>Pantone Ref: White<br>Logo Position: Front<br>Other Info: **NO FAIL 31ST JULY** | 100      | 2.12       | 212.00   |
| origination     | <b>Origination</b>  | 1        | 25.00      | 25.00    |
| carriage        | <b>Carriage</b>   | 1        | 15.00      | 15.00    |
| <b>Subtotal</b> |   |          |            | 252.00   |
| VAT 20%         |   |          |            | 50.40    |
| <b>Total</b>    |   |          |            | 302.40   |

## Reference

Please note our PO number: "7930-16181", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

