

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Michaela Aguilar
Olive
Olive House, Mercury Park
High Wycombe
HP10 0HH
United Kingdom

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Purchase Order No. 18575-25971

Date 09/06/2020

Delivery date 22/06/2020

Order Administrator

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Recycled Seabrook 5oz Recycled Cotton Tote in White	130	1.93	250.90

Printed full colour to one side as per Olive artwork and one colour (294c) the other side as per Thanks For Being Awesome artwork
White
Recycled Tote 5oz Bag with Long Handles Made From Recycled Cotton T-shirt Material.
Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: Olive
Customer Reference: Michaela Aguilar
Product: Recycled Seabrook 5oz Recycled Cotton Tote in White
Quantity: 130
Box 1 of (please amend accordingly)
Premier Print and Promotions Ltd

Origination	1	50.00	50.00
Carriage	1	10.00	10.00

Total 310.90

Our Reference

Please note our PO number: "18575-25971", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date