

# Purchase Order

**Supplier Address**

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Jonathan Secker  
DC10 UCLES  
DC10 Hill Farm Road  
Whittlesford  
Cambridge  
CB22 4FZ  
United Kingdom

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**Purchase Order No.** 18253-25508

**Date** 16/03/2020

**Delivery date** 27/03/2020

**Order Administrator**

**E-mail**

Bryony Gildersleeves  
bryony@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
<b>Recycled Seabrook 5oz Recycled Cotton Tote - White</b>	250	1.64	410.00

Printed full colour UV digital transfer to 1 side as per Cambridge Assessment Network artwork. Recycled Tote 5oz Bag with Long Handles Made From Recycled Cotton T-shirt Material. Fabric Used to Manufacture This Bag is 60% Recycled Blended with 40% Polyester R-pet Which is Recycled Fabric From Plastic Bottles for Extra Structure. Bulk packed and delivered.

Please send a PDF proof

Box Labels

Company: Cambridge Assessment Network

Customer Reference: 3000082756

Product: Cambridge Assessment Network Recycled Seabrook 5oz Recycled Cotton Tote

Quantity: 250

Box 1 of (Please amend accordingly) Premier Print and Promotions LTD

Origination	1	25.00	25.00
Carriage	1	11.00	11.00

**Total** 446.00

**Our Reference**

Please note our PO number: "18253-25508", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

**BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:**

Please contact me on or email bryony@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date