

# Purchase Order

**Supplier Address**

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Emily Abbott  
Ubisoft Reflections Limited  
SPLIT DELIVERY AS PER PO  
United Kingdom

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**Purchase Order No.** 17794-25185

**Date** 26/02/2020

**Delivery date** 18/03/2020

**Order Administrator**

Bryony Gildersleeves

**E-mail**

bryony@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
<b>Tunstall Executive Back Pack - Charcoal</b>	100	6.65	665.00

Printed 1 Colour ( WHITE ) to 1 Position as per the " Ubisoft " artwork supplied.

Backpack Colour = Charcoal

Bulk packed and delivered

SPLIT DELIVERY AS PER THE FOLLOWING

60 Units Delivered to :

Bruce Coyle (SWAG)  
Ubisoft Reflections Ltd  
Regent Farm Road  
Gosforth  
NE3 3AF

40 Units Delivered to :

Annie Leatham (SWAG)  
Ubisoft Leamington  
Imperial House  
Holly Walk  
Leamington Spa  
CV32 4JG

Please send a PDF proof ASAP for approval.

Box Labels:

Company: Ubisoft Reflections Limited  
Customer Reference: Bruce Coyle / Annie Leatham  
Product: Backpacks  
Quantity: (AMEND ACCORDINGLY )  
Box 1 of (Please amend accordingly)  
Premier Print and Promotions LTD

Origination	1	25.00	25.00
Carriage	1	26.00	26.00

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
		Total	716.00
Our Reference	Please note our PO number: "17794-25185", and quote it on your invoices. Failure to do this could well result in delayed payment.		

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email [bryony@premierpandp.com](mailto:bryony@premierpandp.com) to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date