

**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Gina McAvoy  
The Harbour Club Pte Ltd  
HILTON LONDON HEATHROW AIRPORT  
TERMINAL 4  
HOUNSLOW  
TW6 3AF  
United Kingdom

## Purchase Order

**Purchase Order No.** 747-1090  
**Date** 20/02/2020  
**Delivery Date** 05/03/2020

**Account Manager** Jasmine Phillips  
**E-mail** jasmine@plpromo.co.uk

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1198	<b>Pembury Pc Tablet Portfolio In Black.</b> <b>two colour print to one position</b> <b>Repeat order</b> Zip A4 Sized Conference Folder Made From REACH Compliant PU Imitation Leather. Can Accommodate Most Tablet PC in Soft Feel Sleeve. Includes 20pp Recycled Note Pad, USB Holders, Pen-Loop, Mesh Pocket & Business Card Slots.	70	8.15	570.50
Origination	Origination	1	15.00	15.00
Carriage	Carriage	1	25.00	25.00
<b>Subtotal</b>				610.50
VAT 20%				122.10
<b>Total</b>				<b>732.60</b>

**Reference**

Please note our PO number: "747-1090", and quote it on your invoices. Failure to do this could well result in delayed payment.