

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Reece Davenport
Direct Trade Bags Ltd
Unit 8 Westminster Road
North Hykeham
Lincoln
LN6 3QY
United Kingdom

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Purchase Order No. 17740-24910

Date 11/02/2020

Delivery date 14/02/2020 ** NO FAIL **

Order Administrator

E-mail

Bryony Gildersleeves

bryony@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Cranbrook 10oz Cotton Canvas Shopper Tote Bag - Natural	500	1.14	570.00

PLAIN STOCK ONLY.

Durable Canvas Tote Shopper Tote Bag, Ideal for Shows & Exhibitions. Made From All Natural Eco Friendly 10oz Cotton Canvas with Side Pocket & Cotton Webbing Handles. Bulk packed and delivered.

NO FAIL DELIVERY 14/02

Please send a PDF proof ASAP for approval.

Box Labels:

Company: Direct Trade Bags

Customer Reference: Fred Olsen Plain Stock Bags

Product: Cranbrook Bags

Quantity: 500

Box 1 of (Please amend accordingly)

Premier Print and Promotions LTD

Carriage	1	39.00	39.00
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Subtotal	609.00
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VAT 20%	121.80
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Total	730.80
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Our Reference

Please note our PO number: "17740-24910", and quote it on your invoices.

Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email bryony@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date