

**Purchase Order No:**  
**80557-BAG-12CF**



**Vendor:**

**Bagco Limited**  
**Bullhouse Mill**  
**Lee Lane**  
**Penistone**  
**Sheffield**  
**S36 9nn**

**Tel: 01959 560 500**

**Fax:**

**Email: [production@bag-co.co.uk](mailto:production@bag-co.co.uk)**

**Delivery Address:**

**PLAIN COVER:**  
**Tracy Young**  
**The University of**  
**Manchester**  
**Rutherford Building**  
**Coupland Street**  
**Manchester**  
**M13 9PL**  
**United Kingdom**

**PLEASE CONFIRM BY EMAIL WHEN  
ORDER IS DESPATCHED  
INCLUDING LIST OF GOODS  
DESPATCHED - EMAIL TO:  
[george@creativeemporium.co.uk](mailto:george@creativeemporium.co.uk)**

Delivery Date: 20/02/20

Qty	Product Code	Description	Unit Cost	Total Cost
100	B9714 - Quote ref 181606	Mini Gift Bag Purple printed 1 colour to 1 position Environmentally friendly small gift bag. made from partly recycled 70 gsm non woven polypropylene B9714 Repeat of CREO64359	£0.60	£60.00
1		Originaiton - Repeat	£17.00	£17.00
1		Carriage to 1 UK mainland address	£10.00	£10.00
			<b>Subtotal</b>	<b>£87.00</b>
			<b>VAT @ 20%</b>	<b>£17.40</b>
			<b>Total</b>	<b>£104.40</b>

**If sending branded goods, please send  
an extra copy for our sample file  
to:George Politis, Creative Emporium, 4  
Whitehall Cross, Leeds, LS12 5XE**

OUR DETAILS: -----

4 Whitehall Cross  
Leeds // LS12 5XE

t // 08707 500057  
f // 08707 500058

e // [info@creativeemporium.co.uk](mailto:info@creativeemporium.co.uk)  
w // [creativeemporium.co.uk](http://creativeemporium.co.uk)

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**Please include our order number in all email correspondence**  
**For anything order related please contact [george@creativeemporium.co.uk](mailto:george@creativeemporium.co.uk)**  
**Please send artwork proofs to: [kris@creativeemporium.co.uk](mailto:kris@creativeemporium.co.uk)**

For branded items we will always require a visual proof and/or a pre-production sample to approve in writing by our team before production commences. Failure to comply may result in non-payment or cancellation of order. Please advise us of any additional or increased costs and we will revise the Purchase Order where appropriate. Invoices for different items or with charges greater than issued Purchase Order will NOT be approved. If there are any shortages of stock for this order, or if you need any further information in order to meet the delivery date please contact the person who has placed this order at the email address above or on 0870 300 1426.

**Many thanks,**  
**George Politis**

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**4 Whitehall Cross**  
**Leeds // LS12 5XE**

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