

#### Supplier Address

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Nicola Gillham  
Itv Plc  
Orange Tower  
Trafford Wharf Road  
Trafford  
Manchester  
M17 1FZ  
United Kingdom

## Purchase Order

**Purchase Order No.** 57167-49942

**Date** 29/01/2020

**Delivery Date** 10/02/2020 \*\* NO FAIL \*\*

**Account Manager** Natalie Speight

**Telephone** +011-33221-000

**E-mail** [natalie@mphenterprises.co.uk](mailto:natalie@mphenterprises.co.uk)

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9211	<b>Broadstairs A5 Kraft Paper Notebook In Natural &amp; Black.</b> 128g Kraft Paper Cover. 70gsm Recycled Paper. Other Colours Available.  With a full colour print to 1 position.  Branding area: 10cm x 10cm  Lead time approximately 7-10 working days from artwork approval.	50	2.85	142.50
Origination	Origination	1	25.00	25.00
Carriage	Carriage	1	10.00	10.00
<b>Subtotal</b>				177.50
VAT 20%				35.50
<b>Total</b>				213.00

**Reference** Please note our PO number: "57167-49942", and quote it on your invoices.

**Failure to do this could well result in delayed payment.**

**Orders#** Our Order Number must be stated on all invoices, otherwise payment will be delayed.

**Delivery#** All deliveries must be sent out UNDER PLAIN COVER and be accompanied by a PLAIN COVER DELIVERY NOTE.

For deliveries direct to MPH Enterprises (Only), Follow Delivery/Packaging Instructions state in the Goods-in Specification document (Attached to the Email).

Early Dispatches/deliveries must be communicated via email.

**Under & Overs#** We Accept 0% under/overs