

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Lisa Stidwell
Grosvenor Casions
9 Grand Jct Rd
Brighton
BN1 1PP
United Kingdom

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Purchase Order No. 17565-24572

Date 20/01/2020

Delivery date 31/01/2020

Order Administrator

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Downswood A5 Cotton Notebook Natural/Bk	500	1.37	685.00

REPEAT OF ORDER 17058-23824

Printed one colour (2401c) to front cover as per previous Pier Nine artwork.

A5 Eco notebook with a 3oz natural cotton cover. Black ribbon and black elastic closure and pen loop. 80 lined recycled 70gsm cream paper pages. Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: The Rank Group

FAO: Lisa Stidwell

Product: A5 cotton notebooks

Quantity: 500

Box 1 of (please amend accordingly)

Premier Print and Promotions Ltd

Origination

Carriage

1 17.00 17.00

1 43.00 43.00

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Recycled Seabrook 5oz Recycled Cotton Tote Group In Various.	200	1.07	214.00

REPEAT OF ORDER 17058-23824
Printed one colour (2401c) to both sides- different designs as per previous Pier Nine artwork.
Recycled Tote 5oz bag with long handles made from recycled cotton T-shirt material.
The fabric used to manufacture this bag is 60% recycled blended with 40% polyester (R-PET which is recycled fabric from plastic bottles) for extra structure.
Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: The Rank Group
FAO: Lisa Stidwell
Product: Recycled Seabrook 5oz tote bags
Quantity: 200
Box 1 of (please amend accordingly)
Premier Print and Promotions Ltd

Origination	1	34.00	34.00
Carriage	1	10.00	10.00

Subtotal	1,003.00
VAT 20%	200.60
Total	1,203.60

Our Reference Please note our PO number: "17565-24572", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date