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Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Richard Scutt
Birmingham City University
City Centre - University House
15 Bartholomew Row
Birmingham
B5 5JU
United Kingdom

Purchase Order

Purchase Order No.	4319-5711	Account Manager	Anne Hetherington
Date	08/01/2020	E-mail	sales@crispbranding.co.uk
Delivery date	20/01/2020		

Dear Nigel,

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
JU3002	Dargate Jute Shopper Tote Bag In Navy Blue. Large, Eco Friendly, Eco Tote Bag Made From 14x15 Natural Jute with LDPE Backing, Side Pocket & Cotton Webbing Handles. Price shown includes 1-colour print to 1 side.	250	1.84	460.00
Origination	Origination	1	25.00	25.00
Carriage	Delivery	1	24.00	24.00
Subtotal				509.00
VAT 20%				101.80
Total				610.80

Reference Please note our PO number: "4319-5711", and quote it on your invoices.
Failure to do this could well result in delayed payment.