

**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Debbie Irvine  
SANDS Lothians  
Craiglockhart Centre  
177 Colinton Road  
Edinburgh  
EH14 1BZ  
United Kingdom

## Purchase Order

**Purchase Order No.** 3904-5635  
**Date** 23/12/2019  
**Delivery Date** 23/12/2019

**Account Manager** Amy Blackwell  
**Telephone** 0330 043 2797 ext 2 / 07789 000 167  
**E-mail** ManicAmy@Manic-Merchandise.com

Dear Nigel,

We would like to order the following:

| Product No.     | Product Description                                                                                                                                                                                          | Quantity | Unit Price | Subtotal |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|----------|
| B9279           | <b>Fairbourne Gift Bag In Natural only. Printed 3 colours to 1 side.</b><br>Natural 7oz Cotton Canvas. 7oz Cotton Canvas Mini Tote Gift Bag.<br>Cotton Webbing Handles.<br><br>Dimensions: (H)30.5x(W)24.5cm | 300      | 1.48       | 444.00   |
| Origination     | Origination                                                                                                                                                                                                  | 3        | 25.00      | 75.00    |
| Carriage        | Carriage to 1 UK mainland address                                                                                                                                                                            | 1        | 14.00      | 14.00    |
| <b>Subtotal</b> |                                                                                                                                                                                                              |          |            | 533.00   |
| VAT 20%         |                                                                                                                                                                                                              |          |            | 106.60   |
| <b>Total</b>    |                                                                                                                                                                                                              |          |            | 639.60   |

**Reference** Please note our PO number: "3904-5635", and quote it on your invoices.  
Failure to do this could well result in delayed payment.