

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Gillian Gibbs
Paygate Solutions Ltd
7 Meadway Court
Meadway Technology Park
Stevenage
SG1 2EF
United Kingdom

Purchase Order

Purchase Order No. 32120
Date 20/12/2019
Delivery date **14/01/2020 ** NO FAIL ****

Account Manager David Reid
Telephone +44-1482-631722
E-mail david@promobox.co.uk

Dear Nigel,

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
N1311-7	Larkfield A5 Soft Feel Note Book. A5 Note Book Made From Soft Feel PVC. Supplied with Elastic Pen-Loop, Wider Elastic Closure, Card Pocket & 100 x Sheet 200 Pages of Lined 70gsm Paper. Various Colours Available. Foil blocked in pink 757	1000	1.48	1,480.00
Origination	Origination	1	30.00	30.00
Carriage	Carriage	1	97.00	97.00
Subtotal				1,607.00
VAT 20%				321.40
Total				1,928.40

Reference Please note our PO number: "32120", and quote it on your invoices. Failure to do this could well result in delayed payment.