

**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

David Lakey  
FE Page Ltd  
Unit 3 Perrymans Farm  
Perryman Lane  
Burwash  
East Sussex  
TN19 7DN  
United Kingdom

**Purchase Order No.** 26088-91647

**Date** 11/12/2019

**Delivery Date** 27/01/2020 \*\* NO FAIL \*\*

**Account Manager** Zsuzsanna Varro

**E-mail** tstproduction@sourcing.co.uk

**PLEASE SUPPLY THE FOLLOWING GOODS AND SERVICES:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9212	<b>Broadstairs' A5 Kraft Paper Notebook</b> Eco notebook with Kraft paper cover with elastic closure, elastic pen loop and ribbon in contrasting colours. Recycled paper with 100 sheets of 70gsm pages.  Colour: natural kraft cover book with blue elastic, ribbon marker & pen loop. Dimensions: 14cm x 21cm x 1.5cm Weight: 280g Print Details: Printed one colour to the front cover with The Lancet logo - artwork to follow.  Print Area: 120mm x 90mm  Please supply emailed PDF proof within 24 hours (unless otherwise stated) sent directly to the account manager for approval.	3000	£ 1.20	£ 3,600.00
Origination	Origination	1	£ 25.00	£ 25.00
Carriage	Carriage	1	£ 135.00	£ 135.00
File Samples	<b>File Samples</b> Please supply the file samples to The Sourcing Team at the exact same time as the bulk order is delivered to the client address.	1	£ 1.20	£ 1.20
				<b>Subtotal</b> £ 3,761.20
				<b>VAT 20%</b> £ 752.24
				<b>Total</b> £ 4,513.44

Product No.	Product Description	Quantity	Unit Price	Subtotal
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**Please note our PO number: "26088-91647", and quote it on your invoices.**

**Failure to do this could well result in delayed payment.**

<b>TST PURCHASE ORDER TERMS:</b>	All deliveries are to be made using Delivery Notes supplied by The Sourcing Team. A signed copy of the delivery POD is required within 48 hours to <a href="mailto:tstproduction@sourcing.co.uk">tstproduction@sourcing.co.uk</a>
<b>UNDERS &amp; OVERS:</b>	We must be supplied with the exact order quantity specified. Overs will not be paid for unless agreed in writing by The Sourcing Team & Unders are not acceptable.
<b>TERMS &amp; CONDITIONS:</b>	All orders are based on The Sourcing Team Terms & Conditions of Purchase please request a copy from <a href="mailto:tstproduction@sourcing.co.uk">tstproduction@sourcing.co.uk</a>
<b>FILE SAMPLES:</b>	Where file samples are requested this does form part of the contract and payment may be withheld if requested samples are not supplied.
<b>INVOICING:</b>	Invoices to be sent to <a href="mailto:invoices@sourcing.co.uk">invoices@sourcing.co.uk</a> only. All invoices must specify TST Order No. & TST Order Contact. Invoices that do not contain this information will be rejected and returned for correct completion. Finance can be contact directly on +44 (0) 20 8666 0784.
<b>TIME IS OF THE ESSENCE:</b>	Dates specified are critical and must be adhered to - time is of the essence on all orders.
<b>PDF PROOF:</b>	Please supply emailed PDF proof within 24 hours (unless otherwise stated) sent directly to the account manager for approval

VAT No: 676395092 Reg in England No: 3199616