

VAT Registration Number: GB125425534
Registered Office: Brand Addition Limited
Broadway
Trafford Wharf Road
Manchester M17 1DD - United Kingdom
Registered Number: 2083209
WEEE Registration Number WEE/FK0220XS/PRO

Order Date: 06-Dec-2019
Issued By: Manchester - Tom's Team
Shipping from: United Kingdom
Reach Destination By: 03-Jan-2020
Account Rep. Sam Taylor
Administrator: Riccardo Bof
Telephone: +44 (0) 161 786 0263
Email: Riccardo.Bof@brandaddition.com
Full PO Ref: 7031948L1/4864419

Supplier Address

Ref. 4915

Shipping Address

Bagco Limited (Booth Bros) SEE PURCHASING
Unit 3
Churchill Court
Hortons Way
WESTERHAM
TN16 1BT
United Kingdom

Tel: 01959 560 500

Riccardo Bof
-Brand Addition / BT
Goods In
Elevator Road
Trafford Park
Manchester
Lancashire
M17 1BR
United Kingdom

Quantity	Item #	Description	Unit Cost	Cost
250	*OP-TOTEBAG	Openreach Rainham Tote Bag	0.7800	195.00
	Country of Origin			
	Weight (g)	56.00		
	Intrastat Code	42021190		
1	Carriage	Carriage	11.0000	11.00
1	LAB	Labels	25.0000	25.00
1	Orig colour relate	Origination Charge	17.0000	17.00
			Total:	GBP 248.00

To supply Rainham Tote Bags with Branding: Openreach - Connecting you to your network logo (white logo) to 1 position

For compliance: Bagco to attach a sticker to the tag with their details (Produced by Brand Addition + address, postcode and UK) to be sent to you by brand addition

Quantity: 250
As per previous order: 4860185 (your reference: 270793)
Please provide a copy of the artwork for approval before sending to production.

Please attach a copy of the delivery note to the shipped goods.
Please notify the warehouse of the delivery if the goods are palletised or are packed in 20 or more boxes, writing to GoodsIn@BrandAddition.com. Please note that the booking in email must contain the Brand Addition PO number, along with the details of consignment being delivered.
Should the quantity of items dispatched differ from the quantity in the order and order acknowledgement, please notify us as soon as possible.
Please send with weekly bulk delivery unless requested otherwise.

For more information, please review the attached logistic procedure for the delivery at the Manchester warehouse.

All goods should be delivered to our Trafford Warehouse and should be clearly labelled as per below:
PO Number: (As above)
BA Part Code: *OP-TOTEBAG
Product Description: Openreach Rainham Tote Bag
Carton Qty: No of items in each carton
Product Batch Number: Your ref
Carton Number: 1 of ..., 2 of ..., etc. For this order we can not accept any overs from ordered quantity

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TO ENSURE PROMPT PAYMENT, PLEASE ENSURE ALL INVOICES ARE E-MAILED TO

[PAYMENTS@BRANDADDITION.COM] All invoices must be received within 2 days of delivery and must agree to this order.

1. The Brand Addition Purchase Order number must be clearly displayed on the outer packaging of all goods.
2. If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
3. All deliveries of 1 pallet or more must be pre-booked; Parcel numbers in excess of 20 will constitute a pallet. Deliveries below 20 cartons do not need to be pre-booked. All consignments must have a delivery note attached. Each carton be clearly marked up with a PO Number and unit of measure.
4. To book a delivery in for pallet/ pallets please e-mail goodsin@brandaddition.com
5. A handling fee of £100.00 per pallet or for every 20 parcels if not palletised, will be levied on deliveries which are not pre-booked.
6. Where repacking is required due to inadequate, unsuitable or damaged packaging we will charge £30.00 per hour per person labour, plus materials.
7. Any variation (either over or under) from the quantities on this order form will be accepted or rejected by us in accordance with our Standard Terms and Conditions of Purchase.
8. We shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
9. This order and its subject matter are confidential and shall not be disclosed or used for any purpose except that authorised by us in writing.
10. The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
11. Unless expressly agreed in writing to the contrary, payment will be made within 60 days of the invoice date.
12. It is your responsibility to ensure that the Goods are fully compliant with all applicable legislation. Without limiting the following: (a) we have the right, at any time, to request the full Technical File associated with the Goods; and (b) all electrical/electronic products or toys or items of personnel protective equipment must be CE marked indelibly and at least 5mm in height. Where the size of the product is restrictive the marking may be on the packaging or instruction label. Electrical/electronic products must also contain the wheelie bin symbol. Failure to meet this requirement will result in rejection of your order.

This order form is governed by our Standard Terms and Conditions of Purchase and Data Addendum, found at www.brandaddition.com/supplier-tc or available on request.

Authorised by: (1) (2)

Any order in excess of £5,000 requires two signatures.