

Purchase Order No:
78931-BAG-12KB



Vendor:

Bagco Limited
Bullhouse Mill
Lee Lane
Penistone
Sheffield
S36 9nn

Tel: 01959 560 500
Fax:

Delivery Address:

PLAIN COVER:
James Nicholson
Northumbria University
NorSC Lab
Ellison Building
Newcastle-Upon-Tyne
NE1 8ST

**PLEASE CONFIRM BY EMAIL WHEN
ORDER IS DESPATCHED
INCLUDING LIST OF GOODS
DESPATCHED - EMAIL TO:
katy@creativeemporium.co.uk**

Delivery Date: 12/12/19

Qty	Product Code	Description	Unit Cost	Total Cost
20		Leybourne' 5oz Cotton Tote Bag Black Environmentally Eco friendly 5oz (140gsm) Cotton Shopper Tote bag with long handles. Printed 1 colour to 1 position Lead time: 7 working days	£2.33	£46.60
1		Origination charge	£25.00	£25.00
1		Carriage charge to 1 UK mainland address	£10.00	£10.00
If sending branded goods, please send an extra copy for our sample file to:Katy Blackhurst, Creative Emporium, 4 Whitehall Cross, Leeds, LS12 5XE			Subtotal	£81.60
			VAT @ 20%	£16.32
			Total	£97.92

Please include our order number in all email correspondence
For anything order related please contact katy@creativeemporium.co.uk
Please send artwork proofs to: kris@creativeemporium.co.uk

For branded items we will always require a visual proof and/or a pre-production sample to approve in writing by our team before production commences. Failure to comply may result in non-payment or cancellation of order. Please advise us of any additional or increased costs and we will revise the Purchase Order where appropriate. Invoices for different items or with charges greater than issued Purchase Order will NOT be approved. If there are any shortages of stock for this order, or if you need any further information in order to meet the delivery date please contact the person who has placed this order at the email address above or on 0870 300 1426.

Many thanks,
Katy Blackhurst

OUR DETAILS: -----

4 Whitehall Cross
Leeds // LS12 5XE

t // 08707 500057
f // 08707 500058

e // info@creativeemporium.co.uk
w // creativeemporium.co.uk

a  Company