

Purchase Order

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Saba Hasson
St Albans School
Abbey Gateway
St Albans
AL3 4HB
United Kingdom

Purchase Order No.	40007-60008	Account Manager	Amy Houldsworth
Date	29/11/2019	Telephone	+194-34631-13
Delivery Date	13/12/2019 ** NO FAIL **	E-mail	amy@parkersbranded.co.uk

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1885	Goudhurst A4 Bonded Leather Folder. Printed 1 spot colour to 1 position size 14x14cm. New A4 Non-zip Folder Made From Bonded Leather with 210d Polyester Internal Layout. Item Includes Framed Elastic Card & Tidy Pockets & 20 Page Recycled Lined Note Pad.	20	8.15	163.00
Carriage	Carriage	1	0.00	0.00
Origination	Origination	1	0.00	0.00
			Subtotal	163.00
			VAT 20%	32.60
			Total	195.60

Delivery Terms	2 weeks from artwork approval
Delivery Type	Courier
Reference	Please note our PO number: "40007-60008", and quote it on your invoices. Failure to do this could well result in delayed payment.