

**Supplier Address**

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Gina McAvoy
The Harbour Club Pte Ltd
HILTON LONDON HEATHROW AIRPORT
TERMINAL 4
HOUNSLOW
TW6 3AF
United Kingdom

Purchase Order

Purchase Order No. 700-1025
Date 22/11/2019
Delivery Date 06/12/2019

Account Manager Kate Duffield
E-mail Kate@plpromo.co.uk

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1198	Pembury Pc Tablet Portfolio In Black. Zip A4 Sized Conference Folder Made From REACH Compliant PU Imitation Leather. Can Accommodate Most Tablet PC in Soft Feel Sleeve. Includes 20pp Recycled Note Pad, USB Holders, Pen-Loop, Mesh Pocket & Business Card Slots.	70	8.15	570.50
Origination	Origination	1	15.00	15.00
Carriage	Carriage	1	25.00	25.00
Subtotal				610.50
VAT 20%				122.10
Total				732.60

Reference

Please note our PO number: "700-1025", and quote it on your invoices. Failure to do this could well result in delayed payment.