

**Purchase Order No:**  
**78581-BAG-12CF**



**Vendor:**

Bagco Limited  
Bullhouse Mill  
Lee Lane  
Penistone  
Sheffield  
S36 9nn

Tel: 01959 560 500  
Fax:

**Delivery Address:**

**PLAIN COVER:**  
Prof. Zhongdong Wang  
(IRES-8)  
The University of  
Manchester  
Central Store  
Sackville Street Building  
Sackville Street  
Manchester  
M1 3BU

**PLEASE CONFIRM BY EMAIL WHEN  
ORDER IS DESPATCHED  
INCLUDING LIST OF GOODS  
DESPATCHED - EMAIL TO:  
rebecca@creativeemporium.co.uk**

Delivery Date: 29/11/19

Qty	Product Code	Description	Unit Cost	Total Cost
50		Halstead Backpack in black printed 1 colour to 1 position Durable promotional backpack made from REACH compliant* 300x250d polyester. Includes a zipped front slip pocket, two zipped compartments and carry handle to top of bag and adjustable shoulder straps. **Bag to be worn on two shoulders and not overloaded - Max weight is 4kg  Lead time approx 8 working days from order and artwork approval	£4.45	£222.50
1		Origination for 1 colour print	£25.00	£25.00
1		Carriage to 1 UK mainland address for 50 backpacks	£11.00	£11.00
<b>If sending branded goods, please send an extra copy for our sample file to: Rebecca Burke, Creative Emporium, 4 Whitehall Cross, Leeds, LS12 5XE</b>			<b>Subtotal</b>	<b>£258.50</b>
			<b>VAT @ 20%</b>	<b>£51.70</b>
			<b>Total</b>	<b>£310.20</b>

OUR DETAILS: -----

4 Whitehall Cross  
Leeds // LS12 5XE

t // 08707 500057  
f // 08707 500058

e // info@creativeemporium.co.uk  
w // creativeemporium.co.uk

a  Company

**Please include our order number in all email correspondence**  
**For anything order related please contact [rebecca@creativeemporium.co.uk](mailto:rebecca@creativeemporium.co.uk)**  
**Please send artwork proofs to: [kris@creativeemporium.co.uk](mailto:kris@creativeemporium.co.uk)**

For branded items we will always require a visual proof and/or a pre-production sample to approve in writing by our team before production commences. Failure to comply may result in non-payment or cancellation of order. Please advise us of any additional or increased costs and we will revise the Purchase Order where appropriate. Invoices for different items or with charges greater than issued Purchase Order will NOT be approved. If there are any shortages of stock for this order, or if you need any further information in order to meet the delivery date please contact the person who has placed this order at the email address above or on 0870 300 1426.

**Many thanks,**  
**Rebecca Burke**

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w // [creativeemporium.co.uk](http://creativeemporium.co.uk)

a  Company