

Purchase order - 521005662

Date: 18/11/2019



Formerly:
STAPLES
Promotional Products Europe Ltd.

Marke Creative Merchandise Ltd

Marke Creative Merchandise Ltd
Units 6-8 Liongate Enterprise Park
Morden Road
Mitcham
Surrey CR4 4NY
UNITED KINGDOM

Tel: +44 (0) 208-640-2999

Fax: +44 (0) 208-640-2299

VAT/Tax ID: GB237109671

Date: 18/11/2019

Account No: SBAG002

All values are in GBP

Order To:
Bagco Ltd Bagco Ltd Unit 3, Churchill Court Hortons Way Westerham Kent TN16 1BT UNITED KINGDOM

Ship To:
Marke Creative Merchandise Ltd 6-8 Liongate Enterprise Park Morden Road Mitcham CR4 4NY UNITED KINGDOM

Delivery Contact:

Production No:
511010372
Supplier Ref:

Qty	Supplier Ref	Description	Our Ref	Unit Price	Line Total
50	B9807	Recycle tote Recycle tote bag	POMX0104100	0.7300	36.50
50		Decoration Cost White Citeos Logo, printed to bottom left front	POMX0104100	0.7000	35.00
50		Packing & Labelling cost Individually packed and labelled with our program code	POMX0104100	0.1000	5.00
1		Origination Cost	POMX0104100	25.0000	25.00
1		Freight Program - Inbound Cost Delivery to Mitcham	POMX0104100	10.0000	10.00

PLEASE COMPLETE THE ATTACHED OUTER CARTON LABEL WITH
THE QUANTITY IN EACH CARTON AND THE CARTON DETAILS

Net Amount GBP

111.50

DELIVERY INSTRUCTIONS AS ABOVE. LATEST ACCEPTABLE DELIVERY DATE 2/12/2019

ALL PALLET DELIVERIES NEED A BOOKING IN SLOT OR THEY WILL BE REFUSED, PLEASE CONTACT THE BUYER TO ARRANGE.

ORDER ISSUED SUBJECT TO OUR STANDARD PURCHASE TERMS & CONDITIONS
ORDER MUST NOT BE SUBCONTRACTED IN WHOLE OR PART WITHOUT PRIOR WRITTEN CONSENT
PLEASE REFER TO OUR COMPLIANCE DOCUMENT

PACKING SPECIFICATION FOR ITEM POMX0104100

INDIVIDUAL ITEM INSTRUCTION

TO BE BAGGED AND LABELED AS FOLLOWS:

POMX0104100
Citeos - Recycled Tote Grey
EACH

OUTER BOX INSTRUCTION
PLEASE USE THIS ACTUAL LABEL ON SHIPPING CARTONS

Each Box must be labelled (or Marked) as Follows:

Marke Creative Merchandise Limited	
Warehouse Goods In Number	521005661
Item code	Qty in carton
POMX0104100	
Box No. (eg. 1 of 10)	
Of	
Box Dims:	Box Weight
DO NOT COVER THIS LABEL	

**** Delivery Note / Packing List must be clearly Visible / in a Packing Envelope ****

Terms & Conditions of Purchase

1. Definitions

In this document the following words shall have the following meanings:

- 1.1 "Agreement" means the Terms and Conditions of the Purchase Order;
- 1.2 "Buyer" means Marke Creative Merchandise, 6-8 Liongate Enterprise Park, Morden Road, Mitcham CR4 4NY;
- 1.3 "Intellectual Property Rights" means all patents, registered and unregistered designs, copyright, trademarks, know-how and all other forms of intellectual property wherever in the world enforceable;
- 1.4 "Purchase Order" means the standard Buyer document which includes or is attached to a statement of work describing the goods and/or services to be provided by the Supplier and which provides a maximum value payable by the Buyer to the Supplier;
- 1.5 "Supplier" means the organization or person who supplies goods and/or services to the Buyer

2. General

- 2.1 These Terms and Conditions shall apply to all contracts for the supply of goods and/or services by the Supplier pursuant to one or more Purchase Order.
- 2.2 Where it is agreed that the Supplier shall supply goods and/or services, the goods and/or services to be supplied, the price payable and any other special terms agreed between the parties shall be set out in the Purchase Order. All Purchase Orders shall be subject to these Terms and Condition.
- 2.3 No changes or variations to these Terms and Conditions or any Purchase Order shall be effective unless agreed in writing between parties.

3. Price and Payment

- 3.1 The price and any taxes and expenses for the goods and/or services shall be as specified in the Purchase Order.
- 3.2 An invoice shall be produced by the Supplier to the Buyer in accordance with the terms set out in the Purchase Order. Invoices will be due a minimum of thirty (30) days from receipt of invoice; mutually agreed upon prepayment discounts may be negotiated separately. Any of the following acts by Supplier shall constitute acceptance of a purchase order: signing and returning a copy of a purchase order or returning Supplier's own form of acknowledgment; informing the Buyer of commencement of performance; or delivery of Product. In addition, unless Supplier provides notice of rejection within two (2) business days of receiving a purchase order, the purchase order shall be deemed accepted. No order may be changed or terminated without the prior written consent of the Buyer. If upon receipt of a Purchase Order, or any time thereafter, Products cannot be shipped or rendered within the time specified in the Purchase Order, immediate notice thereof must be given to the Buyer with advice as to the earliest possible delivery date.
- 3.3 The Buyer shall not be responsible for any expenses, charges or price other than those set out in the Purchase Order.
- 3.4 Once a Purchase Order has been agreed by the Buyer the price for the goods and/or services shall be fixed.

4. Delivery of the Goods

- 4.1 Delivery of the Goods shall be made to the Buyer's nominated address on the Delivery Date stated on the Purchase Order. Any delay must be communicated to the Buyer in advance and agreed. Any costs assigned to a late delivery will be the responsibility of the Seller.
- 4.2 For an order that is classed as 'No Fail', penalties will be applied for any and all missed delivery.
- 4.3 The quantity ordered must be delivered to the exact amount and the Buyer reserves the right to accept up to 5% overs if available. This must be agreed in writing before delivery takes place.

5. Representations and Warranties

- 5.1 Supplier represents and warrants that: (a) it is a corporation, partnership or other legal entity, duly organized, existing and in good standing under applicable European Union laws and those applicable law of the Member State (those states who are members of the European Union), country of organization; (b) all Product is new, free from defects and conforms to any approved specifications, samples, drawings, and other descriptions provided by Supplier; (c) title to Product shall be delivered to the Buyer or its customers free and clear of all liens and claims; (d) Supplier has or will obtain all required licenses and permits; (e) all Product is manufactured, imported, sold, shipped, packaged, labeled and marketed and Supplier shall perform its obligations, including without limitation, all Supplier promotions hereunder, in accordance with all applicable laws (in the countries in which the parties are doing business), state, provincial, EU Member State specific legislation, standards and guidelines and local laws, ordinances, and executive orders, as well as all applicable industry standards; (m) the Products are not manufactured by slave indentured, prison, or child labor or in a manner contrary to standards of fair treatment; (n) Supplier is responsible for any costs or expenses related to quality control and/or social responsibility inspections made by third parties with regard to direct import orders; (o) Supplier will be responsible for all Product (including all packaging and labeling) testing and expenses associated with testing to ensure product purchased by the Buyer complies with all applicable laws, regulations, EU Member State specific legislation, standards and guidelines; and (p) Supplier will submit upon request all Product (including all packaging and labeling) conformity assessment reports at Supplier's expense to the Buyer on request.

6. Ownership

All custom or proprietary Products manufactured by Supplier according to specifications prepared or produced by the Buyer and/or the Buyer's customers are "works for hire" and all right, title, and interest in and to such Products remain the property of the Buyer and/or the Buyer's customers.

7. Rejection of Product

The buyer shall have no obligation to inspect a Product prior to resale and at any time the Buyer, or (in the case of drop-ship Product) its customer, may reject any Product which is defective, differs from specifications, is shipped contrary to instruction, is not in approved containers, is not delivered within one week of the Delivery Date (excluding No Fail Orders), or which does not arrive with the agreed upon remaining shelf life (if applicable).

8. Returns of Product

Supplier shall be responsible for freight for returned Product, which shall be shipped pre-paid by the Buyer, and Supplier shall be charged back for shipping costs unless otherwise specifically agreed to by the Buyer in writing.

9. Code of Conduct

The Buyer requires the supplier to adhere to applicable laws and regulations, and make their products in an environmentally sustainable manner. Accordingly, the Buyer requires the supplier to comply with the Buyer's Code of Conduct.

10. Proper law of contract

This contract is subject to the law of England and Wales.