

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Reece Davenport
Direct Textiles Ltd/DTB Europe
Unit 2F, Old Dalby Trading Estate
Old Dalby
Melton Mowbray
Leicestershire
LE14 3NJ
United Kingdom

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Purchase Order No. 16968-23713

Date 13/11/2019

Delivery date 15/11/2019

Order Administrator

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Faversham Laptop Backpack Rucksack In Black	25	10.80	270.00

PLAIN STOCK.

Bulk packed and delivered.

Delivery address:

FAO: Reece Davenport
DTB Europe
Unit 2F, Old Dalby Trading Estate
Old Dalby
Melton Mowbray
Leicestershire
LE14 3NJ

Box labels:

FAO: Reece Davenport
Product: Epiq Laptop Backpacks
Quantity: 25
Box 1 of (please amend accordingly)
Premier Print and Promotions Ltd

Carriage	1	13.00	13.00
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Subtotal 283.00

VAT 20% 56.60

Total 339.60

Our Reference

Please note our PO number: "16968-23713", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date