

# Purchase Order

Commercial In Confidence

Page 1 of 2

**Purchase Order No.:** PO01229609  
**Order Date:** 4. November 2019  
**Agreed Receipt Date:**  
**Incoterms:** Pick, Wrap & Deliver  
**Supplier No.:** BAGCO1  
**Currency:** GBP  
**Payment Terms:**  
**Vendor Order No.:**

**Commercial Ltd**  
Commercial House, Old Station Drive  
Liddington Park, Leckhampton  
Cheltenham, GL53 0DL  
Gloucestershire



**Customer Reference :** 8000196956

**Supplier:** BAGCO LTD  
UNIT 3, CHURCHILL COURT  
HORTONS WAY  
WESTERHAM, TN16 1BT

**Invoice To:** Commercial Ltd  
Commercial House, Old Station Drive  
Liddington Park, Leckhampton  
Cheltenham, GL53 0DL  
Gloucestershire

**Deliver to:** SHARED SERVICES ARVATO  
STORES OFFICE D BASEMENT  
Paul Grace  
DVLA  
LONGVIEW ROAD MORRISTON  
SWANSEA, SA6 7JL

No.	Description	Quantity	Unit of Measure	Direct Unit Cost (GBP)	Amount (GBP)
PBDVLA005	DVLA Code Challenge Drawstring Bags - Each - Large drawstring sports tote 1 col 1 pos	250	1	0.75	187.50
PBORIGINATE	Bag Origination Charge	1	EACH	50	50.00
PBDELIVERY	Bag Delivery Charge	1	EACH	85	85.00

## Special Instructions :

<b>Total GBP Excl. VAT</b>	<b>322.50</b>
20% VAT	64.50
<b>Total GBP Incl. VAT</b>	<b>387.00</b>

**Please quote reference PO01229609 on ALL Delivery Notes and Invoices**

**Purchaser:** Print Team  
**Tel.:** (01242) 703400  
**Phone No.** (01242) 518789

**Registered Office:**  
Commercial House, Old Station Drive  
Liddington Park, Leckhampton, Cheltenham,  
Registered in England, Number, 2589514  
VAT Registration Number, GB108291426

DO NOT SHIP THESE GOODS UNLESS ALL COSTS ARE STATED ON THIS ORDER. SHIPMENT WILL SIGNIFY YOUR AGREEMENT AND ONLY CHARGES INVOLVED ARE THOSE STATED ON THIS ORDER. AS PER OUR TERMS AND CONDITIONS

PRINT ORDER , Please ensure good are: Packaged as per purchase order, Labelled on each item showing Product Code, Pack Size and No. Sequence (If any), If placed in outer, label to reflect contents, Delivery note shows Commercial PO No., at least 2 file copies are sent to Print Department, items risk return or may incur charges for re-labelling if received without

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