

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Suzanne Battey
Eunisure Limited
Unit 3: Newmarket House
99 Fordham Road
Snailwell
CB8 7NB
United Kingdom

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Purchase Order No. 16707-23319**Date** 23/10/2019**Delivery date** 07/11/2019**Order Administrator**

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Dartford A4 Zip Ring Binder in Black	100	6.20	620.00

Reprint of 13961

Direct to product digital UV print (1 spot colour design, White) to 1 position as per

Eunisure artwork

Black

Lightly Grained REACH Compliant PU.

Complete with USB Holder, 4 Ring Binder & 20 Page Recycled Pad.

Bulk packed and delivered

Please send a PDF proof for approval ASAP.

Box labels:

Company: EUNISURE

Customer Reference: 4501134215

Product: Dartford A4 Zip Ring Binder in Black

Product Code: 82.637.392

Quantity: 100

Box 1 of (please amend accordingly)

Origination

1 15.00 15.00

Carriage 1 29.00 29.00

Subtotal 664.00

VAT 20% 132.80

Total 796.80**Delivery terms**

Neutral

Our Reference

Please note our PO number: "16707-23319", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date