



4imprint Direct Ltd  
5 Ball Green  
Cobra Court  
Manchester  
M32 0QT

**Supplier Address**

Bagco Limited (Booth Bros)  
Unit 3  
Churchill Court  
Hortons Way  
WESTERHAM  
Kent TN16 1BT  
Fax: 01959563034  
Tel: 01959560500

**Shipping Address**

Mr Tom Armes  
Graphic Designer  
Ossila  
Solpro Business Park  
Windsor Street  
Sheffield  
South Yorkshire S4 7WB  
United Kingdom  
Tel: 01142132770  
Ref:

**Purchase Order No.** 2291661L1/DM-1118102**Vendor No.** DM4915**Account Rep.** Lisa Finney (0161 850 3461)**Order Date** 12 September 2019**Administrator** Lisa Finney (0161 850 3461)**Issued By** 4imprint Direct Ltd

Item		Dartford A5 Conference Folder - Full Colour			Colours (base,trim): Black, Black	
Quantity	Item #	Description	Unit £	Cost £		
100	B1328	Dartford A5 Conference Folder - Full Colour	3.0300	303.00		
1	Set-Up Charge	Repeat Screen Charge	15.0000	15.00		
1	Managers Discount	Managers Discount	0.0000	0.00		
				318.00		

Must Ship By

n/a

If order received by

25 February 2019

Per agreement with

n/a

Carrier, service

See below

Supplier Instructions

REPEAT OF 262847

PDF PROOF FOR APPROVAL NEEDED PRIOR TO PRINT

Artwork Instructions

Product Colour (Base, Trim): Black, Black

Branding Location: Front

Branding Colours: CMYK Full Colour Process.

Special instructions: lead-time is approx. 2 weeks from proof approval

REPEAT ORDER

Print Name ossila**Shipment Details**

Ship to	Quantity	Must Ship	Carrier, service	Reach Destination By
Address as above.	100	n/a	DPD Standard Service	25 September 2019



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**Issued By** 4imprint Direct Ltd

- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.