

## PURCHASE ORDER

### Ordered By:

Matt Richards  
Branding Focus Ltd. (Club Admin 61)  
Pinewood Studios  
Pinewood Road, Iver Heath  
SLO ONH  
Phone: 01753 657 078

### Delivery Details (to be sent under Plain Cover):

Company: Creative Laser Engraving  
Contact: Carol Wedgebury  
Address: Unit 55 Britannia Way  
Britannia Enterprise Park  
Lichfield  
WS14 9UY

	Quantity	Branded Cost	Total Cost
Broadstairs Notebook with black elastic	550	£ 0.95	£ 522.50
N9211			
0		Set Up	£ -
		Freight	£ 55.00
Branding: Plain Stock		BPMA Voucher 2019	-£ 50.00
0		Total	£ 527.50

Please Note: Products produced with this Logo MUST NOT be used for samples (damaged or complete) or in images of, unless explicitly authorised by Branding Focus

Order Total	£ 527.50
VAT @ 20%	£ 105.50
Total	£ 633.00

### Branding Focus Ltd.

Pinewood Studios, Pinewood Road, Iver Heath, Buckinghamshire, SLO ONH

Registered in England & Wales, Registration No. 09121588 - Reistered Office: 54 Chapel Grove | Addlestone | Surrey | KT15 1UG - VAT Registration No. 191301044

1. Please enter this order in accordance with the agreed prices, delivery address and timelines stated above.
2. Please provide a digital proof or otherwise where stated prior to proceeding to full production.
3. Please notify immediately of any deadline, stock, production, artwork issues.
4. Despatch Confirmation required on ALL ORDERS, STATING any unders or overs, as well as tracking details.
5. Please send all invoices electronically to [accounts@brandingfocus.co.uk](mailto:accounts@brandingfocus.co.uk) quoting the PO number.

Full Terms and Conditions available at <https://brandingfocus.co.uk/p/legal>