

Purchase Order

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Sam Little
Surrey Design & Print
University of Surrey
George Edwards Building
GUILDFORD
SURREY
GU2 7XH
United Kingdom



Purchase Order No. 31959-53485
Date 02/09/2019
Delivery Date 13/09/2019

Account Manager Ryan Caffrey
E-mail ryan@cm-brand.co.uk

Dear Nigel,
We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B2291	Westcliffe' Laptop Bag Stylish business laptop bag made from REACH compliant 300x250d polyester. Features include an internal padded compartment for tablet or laptop PCs up to 15" screen size, a zipped front pocket, shoulder strap and carry handles. Artwork: Surrey Business School Print Colour: White Delivery: Required ASAP	100	£ 3.60	£ 360.00
	Origination	1	£ 17.00	£ 17.00
	Carriage	1	£ 15.00	£ 15.00
				Subtotal £ 392.00
				VAT 20% £ 78.40
				Total £ 470.40

Reference Please note our PO number: "31959-53485", and quote it on your invoices.
Failure to do this could well result in delayed payment.

