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Supplier Address

Alice Plummer
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Ruth Pringle
Advanced Northumberland Limited
Wansbeck Workspace
Rotary Park Way
ASHINGTON
Northumberland
NE63 8QZ
United Kingdom

Purchase Order

Purchase Order No. 32185-33256
Date 27/08/2019
Delivery Date 11/09/2019

Account Manager Laura Nowicki
Telephone +44-1670-719752
E-mail laura@proad.co.uk

Dear Alice,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1321	Dartford A4 Conference Folder Unzipped budget folder made from lightly grained REACH compliant PVC with USB holder and 20 page recycled paper note Foiled blocked with silver or gold with the Energy Central logo - would like to see approval for both	50	4.40	220.00
Origination	Origination	1	45.00	45.00
Carriage	Carriage	1	15.00	15.00
Subtotal				280.00
VAT 20%				56.00
Total				336.00



Bespoke Design
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Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing
Solutions



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We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "32185-33256", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order
A PDF proof is required prior to production
Please send all correspondence relating to this order to production@proad.co.uk
Unless otherwise agreed only exact order quantity will be accepted.
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards
Laura Nowicki



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