

Purchase Order No:
76390-BAG-12CF



Vendor:

Bagco Limited
Bullhouse Mill
Lee Lane
Penistone
Sheffield
S36 9nn

Tel: 01959 560 500
Fax:

Delivery Address:

PLAIN COVER:
Simon Abbott
The University of
Manchester
Department of Physics and
Astronomy
1.61 Schuster Building
Manchester
M13 9PL

**PLEASE CONFIRM BY EMAIL WHEN
ORDER IS DESPATCHED
INCLUDING LIST OF GOODS
DESPATCHED - EMAIL TO:
megan@creativeemporium.co.uk**

Delivery Date: 03/09/19

Qty	Product Code	Description	Unit Cost	Total Cost
50	B2211R	Dover' Messenger Bag Black printed 1 colour to 1 position Colour - Black REACH compliant 300x250d Polyester meeting bag with a zipped front pocket, organiser section, carry handle and adjustable shoulder strap. Product Dimensions (cms) (H)30x(W)41x(D)12 Screen Print Area (cms) 22.5x12 Lead time approx 7 working days from order and artwork approval	£4.65	£232.50
1		Origination	£25.00	£25.00
1		Carriage to 1 UK mainland address for 50 bags	£14.00	£14.00
50		New Larkfield Soft Feel A5 Notebook Black with digital UV print 1 colour to 1 position Colour - Black Soft feel PVC notebook with 96sheets 70g recycled cream paper with black rule line distance 8mm. Notebook has a cream paper tuck pocket inside back cover and elastic pen loop and cord for closure. Product Dimensions (cms) 21x14x1.6cm UV Print Area (cm): 5x10cms Lead time - approx 10 working days from	£1.90	£95.00

OUR DETAILS: -----

4 Whitehall Cross
Leeds // LS12 5XE

t // 08707 500057
f // 08707 500058

e // info@creativeemporium.co.uk
w // creativeemporium.co.uk

a  Company

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Qty	Product Code	Description	Unit Cost	Total Cost
		order and artwork approval		
1		Origination	£25.00	£25.00
1		Carriage to 1 UK mainland address for 50 notebooks	£10.00	£10.00
If sending branded goods, please send an extra copy for our sample file to: Megan Hanson, Creative Emporium, 4 Whitehall Cross, Leeds, LS12 5XE			Subtotal	£401.50
			VAT @ 20%	£80.30
			Total	£481.80

Please include our order number in all email correspondence
For anything order related please contact megan@creativeemporium.co.uk
Please send artwork proofs to: kris@creativeemporium.co.uk

For branded items we will always require a visual proof and/or a pre-production sample to approve in writing by our team before production commences. Failure to comply may result in non-payment or cancellation of order. Please advise us of any additional or increased costs and we will revise the Purchase Order where appropriate. Invoices for different items or with charges greater than issued Purchase Order will NOT be approved. If there are any shortages of stock for this order, or if you need any further information in order to meet the delivery date please contact the person who has placed this order at the email address above or on 0870 300 1426.

Many thanks,
Megan Hanson

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