

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Conor Brailey
TES Global Limited
TBC
United Kingdom

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Purchase Order No. 15385-21592
Date 24/07/2019
Delivery date 13/08/2019

Order Administrator Martin Travell
Telephone +44-1376-574683
E-mail martin@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Downswood A5 Cotton Notebook Natural/Black	1500	2.12	3,180.00

UV Digital transfer print (CMYK) to the front and back with different designs. Split between 2 designs, 1000 of the TES design and 500 of the TES (Scotland) design. A5 Eco notebook with cover made from 3oz natural cotton. Black ribbon and black elastic closure and pen loop. 80 lined FSC recycled 70gsm cream paper pages. Bulk packed and delivered.

Please send a PDF proof

Box Labels

Company: TES Global Limited
Customer Reference: Conor Brailey
Product: TES Downswood A5 Cotton Notebook Natural/Black
Quantity: 1500
Box 1 of (Please amend accordingly) Premier Print and Promotions LTD

Origination	1	100.00	100.00
Carriage	1	118.00	118.00

Subtotal	3,398.00
VAT 20%	679.60
Total	4,077.60

Our Reference Please note our PO number: "15385-21592", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on +44-1376-574683 or email martin@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date