

# Purchase Order

**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham TN16 1BT  
01959 560500  
sales@bag-co.co.uk

**Delivery Address**

Kerry Sinnerton  
QUB Graduate School  
Queen's University  
University Road  
Belfast

**Purchase Order No.** 20750 - 41608  
**Our Reference** 20750  
**Date** 08/07/2019  
**Delivery date** **31/07/2019**

**Account Manager** Joe McGilloway  
**E-mail** joe@partridge-peartree.com

Dear Nigel,  
Please find below the details as requested:

Product no.	Product Description	Quantity	Unit price	Subtotal
B1321	<b>Dartford A4 Conference Folder</b> ONE SPOT COLOUR LOGO IMPRINT Graduate School Logo  Unzipped budget folder made from lightly grained REACH compliant PVC with USB holder and 20 page recycled paper notepad.	100	£ 3.75	£ 375.00
Origination / Set Up	<b>Origination / Set Up</b>	1	£ 25.00	£ 25.00
Delivery NI	<b>Delivery NI</b>	1	£ 47.00	£ 47.00
			Total	£ 447.00