

# Purchase Order

## Supplier Address

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

## Delivery Address

Felicity Skipper  
Institute of Swimming  
Pavilion 3, Sportpark  
3 Oakwood Drive  
Loughborough  
Leicestershire  
LE11 3QF  
United Kingdom



**Purchase Order No.** 31549-52738  
**Date** 14/06/2019  
**Delivery Date** 27/06/2019

**Account Manager** Ryan Caffrey  
**E-mail** ryan@cm-brand.co.uk

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1327	<b>Dartford A4 Zip Ring Binder</b> Product size: 250 x 330 x 40mm. A4 zipped ringbinder, made from REACH compliant leather look PVC material. Complete with a 4 ring binder mechanism to the spine, USB holder, business card holder, A4 pocket and 20 page recycled paper notepad. Printed one spot colour white to one position using the new "IOS" logo in white. Supplied bulk packed. Lead time: 7 working days from approved artwork.  Design: IOS Print: White	40	£ 6.73	£ 269.20
	<b>Origination</b>	1	£ 17.00	£ 17.00
	<b>Carriage</b>	1	£ 15.00	£ 15.00
<b>Subtotal</b>				£ 301.20
VAT 20%				£ 60.24
<b>Total</b>				£ 361.44

**Reference** Please note our PO number: "31549-52738", and quote it on your invoices.  
Failure to do this could well result in delayed payment.



0121 702 1445



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