

**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Claire Ion  
Fanela  
Unit 21, The Oaks Industrial Estate  
Snibston Drive  
Coalville  
LE67 3NQ  
United Kingdom

## Purchase Order

**Purchase Order No.** 31888  
**Date** 14/06/2019  
**Delivery date** 18/06/2019

**Account Manager** David Reid  
**Telephone** +44-1482-631722  
**E-mail** david@promobox.co.uk

Dear Nigel,

**We would like to order the following:**

Product no.	Product Description	Quantity	Unit price	Subtotal
B7616	<b>Speldhurst Exec Safety Backpack</b> Black, Embroidered	25	13.95	348.75
Carriage	Carriage	1	11.00	11.00
			<b>Subtotal</b>	359.75
			VAT 20%	71.95
			<b>Total</b>	431.70

**Reference** Please note our PO number: "31888", and quote it on your invoices.  
Failure to do this could well result in delayed payment.