

4imprint Direct Ltd
5 Ball Green
Cobra Court
Manchester
M32 0QT**Supplier Address**Bagco Limited (Booth Bros)
Unit 3
Churchill Court
Hortons Way
WESTERHAM
Kent TN16 1BT
Fax: 01959563034
Tel: 01959560500**Shipping Address**Ms Carol Nicoll
The University of St Andrews
Student Services
Eden Court
St Andrews
Fife KY16 9AS
United Kingdom
Tel: 01334 462034
Ref: PO SSS 1370**Purchase Order No.** 2260218L5/DM-1093462**Vendor No.** DM4915**Account Rep.** Lisa Finney (0161 850 3461)**Order Date** 7 June 2019**Administrator** Una Ward (0161 375 1514)**Issued By** 4imprint Direct Ltd

Item	100% Cotton Promotional Shopper		Colours (base,trim): Cream, Cream	
Quantity	Item #	Description	Unit £	Cost £
250	B8809 LEYBOURNE	100% Cotton Promotional Shopper	0.4600	115.00
1	Set-Up Charge	Screen Charge	15.0000	15.00
1	NEW19	NEW19 10% OFF	0.0000	0.00
				130.00

Must Ship By

n/a

If order received by

10 June 2019

Per agreement with

n/a

Carrier, service

See below

Supplier InstructionsArtwork Instructions

Product Colour (Base, Trim): Cream, Cream

Branding Location: Front

Branding Colours: (ROYAL BLUE) Pantone 293C Blue.

Special instructions: printed 1 colour 1 position

lead-time is approx. 1 week after proof approval

Shipment Details

Ship to	Quantity	Must Ship	Carrier, service	Reach Destination By
Address as above.	250	n/a	DPD Standard Service	17 June 2019



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- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.