

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Suki Patel
Skills For Care
West Gate
6 Grace Street
Leeds
LS1 2RP
United Kingdom

Purchase Order

Purchase Order No. 56521-48438

Date 05/06/2019

Delivery Date 17/06/2019

Account Manager Joe Hewison
E-mail joe@mphenterprises.co.uk

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1886	Goudhurst A4 Zipfolio. New A4 Zip Folder Made From Bonded Leather with 210d Polyester Internal Layout. Item Includes Framed Elastic Card & Tidy Pockets & 20 Page Recycled Lined Note Pad. Debossed to 1 position. Lead time approximately 10 working days from artwork approval.	25	8.43	210.75
Origination	Origination	1	45.00	45.00
Carriage	Carriage	1	14.00	14.00
Subtotal				269.75
VAT 20%				53.95
Total				323.70

Reference Please note our PO number: "56521-48438", and quote it on your invoices.
Failure to do this could well result in delayed payment.

Orders# Our Order Number must be stated on all invoices, otherwise payment will be delayed.

Delivery# All deliveries must be sent out UNDER PLAIN COVER and be accompanied by a PLAIN COVER DELIVERY NOTE.
For deliveries direct to MPH Enterprises (Only), Follow Delivery/Packaging Instructions state in the Goods-in Specification document (Attached to the Email).
Early Dispatches/deliveries must be communicated via email.

Under & Overs# We Accept 0% under/overs