Allwag Promotions ltd
Merchandise House
The Street
Hatfield Peverel
Essex
CM3 2DP
T: 01245 382600
E: sales@allwag.co.uk
W: www.allwag.co.uk

PURCHASE ORDER - NO FAIL

Name: Bagco Email: sales@bag-co.co.uk

We would be grateful if you can confirm acceptance of this order. Delivery required(at the absolute latest) by:07/06/2019

To meet our Service Level agreement, we require:
- Our proof within 24 hours of receipt of this order
- A file copy of a finished branded product to check quality and process your invoice for payment.
- Delivery details once the order has been despatched
- Your invoice must show the job order number otherwise it will be rejected for payment, which is not something we want to do!

Please deliver under plain cover and include the attached delivery note to:

Maria Moss
University of Hertfordshire
EXT.4255, Goods Inwards
Goods Inwards, College Lane
Hatfield
Hertfordshire
AL10 9AB

Please send Branded copy and Invoice to

Allwag Promotions ltd
Merchandise House
The Street
Hatfield Peverel
Essex
CM3 2DP

Date:	28/05/2019
Order Number:	71061

Allwag Code	Item Name	Qty	Branding Details	Variation
N1221-2/S011	Dartford A5 Notebook	170	1 Colour	n/a

Supplier Unit Price:	£1.450
Origination cost	£25.00
Carriage Charge	£22.00
Extra Charge	£0.00
Extra Charge PI	£0.00

As agreed with	Shannan 20/5
Pantone refs:	Black
Position:	
Print Name:	UH Logo
Product Size:	A5
Product Colour:	White

Item Extras:

Should you have any queries, please contact us immediately before proceeding.