

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Meg Johannessen
Sustrans
Rosebery House
9 Haymarket Terrace
Edinburgh
EH12 5EZ
United Kingdom

Purchase Order No. 25675-90936

Date 10/05/2019

Delivery Date **23/05/2019 ** NO FAIL ****

Account Manager

Zsuzsanna Varro

E-mail

tstproduction@sourcing.co.uk

PLEASE SUPPLY THE FOLLOWING GOODS AND SERVICES:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9822	Ashurst' 7oz Herringbone Tote Natural/Grey Stylish 7oz Tote shopper bag with distinctive herringbone style weave and 60cm colour contrast striped polyester handles. Reach Compliant COO: Made in India/Printed in UK Material: 7oz Cotton with Polyester handles Colour of the bag: Natural Bag handle colours: Grey Print: Sustrans logo printed in 1 colour Print colour: Black	500	£ 1.05	£ 525.00
Origination	Origination	1	£ 25.00	£ 25.00
Carriage	Carriage	1	£ 22.00	£ 22.00
File Samples	File Samples Please supply the file samples to The Sourcing Team at the exact same time as the bulk order is delivered to the client address.	1	£ 1.05	£ 1.05
Subtotal				£ 573.05
VAT 20%				£ 114.61
Total				£ 687.66

Please note our PO number: "25675-90936", and quote it on your invoices.

Failure to do this could well result in delayed payment.

TST PURCHASE ORDER TERMS: All deliveries are to be made using Delivery Notes supplied by The Sourcing Team. A signed copy of the delivery POD is required within 48 hours to tstproduction@sourcing.co.uk

UNDERS & OVERS: We must be supplied with the exact order quantity specified. Overs will not be paid for unless agreed in writing by The Sourcing Team & Unders are not acceptable.

TERMS & CONDITIONS: All orders are based on The Sourcing Team Terms & Conditions of Purchase please request a copy from tstproduction@sourcing.co.uk

FILE SAMPLES: Where file samples are requested this does form part of the contract and payment may be withheld if requested samples are not supplied.

INVOICING: Invoices to be sent to invoices@sourcing.co.uk only. All invoices must specify TST Order No. & TST Order Contact. Invoices that do not contain this information will be rejected and returned for correct completion. Finance can be contact directly on +44 (0) 20 8666 0784.

TIME IS OF THE ESSENCE: Dates specified are critical and must be adhered to - time is of the essence on all orders.

PDF PROOF: Please supply emailed PDF proof within 24 hours (unless otherwise stated) sent directly to the account manager for approval

VAT No: 676395092 Reg in England No: 3199616