



Melanie Lee
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Westerham Kent TN16 1BT

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Purchase Order

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Order Number	Order Date	Your Order No / Our Job	Your Account Reference	Promise Date
77406	01/05/2019	34586		13/05/2019

Product	Description	Quantity	Unit	VAT	Price
B9151-7	Aylesham 8oz Shopper Tote Bag - Black	1,000	£1.30 / Each	S	£1,300.00
	Printed with the "Innovation is political." design in white to 1 side & the "Institute for Innovation and Public Purpose" design in white to the other side.				
	Please send a PDF proof prior to bulk production.				
	Print	1,000	£0.48 / Each	S	£480.00
	Origination	1	£50.00 / Each	S	£50.00
	Carriage & Packing	1	£50.00 / Each	S	£50.00

NOTE

Please quote our Order No on all documents relating to this order. Please supply exact quantities

Deliver To Victoria Phillips
UCL Institute for Innovation and Public F
Bartlett Faculty of the Built Environment
55-56 Russell Square, Bloomsbury
London, WC1B 4HP

VAT Breakdown		Order Value	
Code	Goods		
S	£1,880.00	1 @ 20.00%	£376.00
Total Order Amount			£2,256.00

ENSURE ALL DELIVERIES ARE SENT UNDER PLAIN COVER