

**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Office Depot UK Ltd  
United Kingdom

## Purchase Order

**Purchase Order No.** 24638-37192  
**Date** 24/04/2019  
**Delivery date** 10/05/2019

**Account Manager** Katie Conneely  
**E-mail** katie@roantree.co.uk

Dear Nigel,

**We would like to order the following:**

Product no.	Product Description	Quantity	Unit price	Subtotal
B8578	<b>RAINHAM 6 CAN COOL BAG in White</b> Partly Recycled REACH Compliant 80gsm Non Woven Polypropylene, Front Slip Pocket & Carry Strap.  Printed black and PMS 646C	200	£ 1.47	£ 294.00
Origination	Origination	1	£ 25.00	£ 25.00
Carriage	Carriage	1	£ 10.00	£ 10.00
<b>Total</b>				<b>£ 329.00</b>

**Reference** Please note our PO number: "24638-37192", and quote it on your invoices. Failure to do this could well result in delayed payment.

**Delivery Date** Please advise us if our requested delivery date changes. Please ensure any changes (including early delivery) are agreed with Roantree in advance.

**POD** Please ensure we receive a POD for all deliveries. This is required before any invoices will be paid.

**File Copy** Please provide a file copy to Roantree of all items produced.

**Quantity** Please ensure there are no under's or over's unless agreed with Roantree.

**Roantree Incentive Marketing**

5 Lancaster Court, Coronation Road, High Wycombe, Buckinghamshire, HP12 3TD

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