

4imprint Direct Ltd  
5 Ball Green  
Cobra Court  
Manchester  
M32 0QT**Supplier Address**Bagco Limited (Booth Bros)  
Unit 3  
Churchill Court  
Hortons Way  
WESTERHAM  
Kent TN16 1BT  
Fax: 01959563034  
Tel: 01959560500**Shipping Address**Ms Clare Thomas  
Strode Park Foundation  
Herne  
Herne Bay  
Kent CT6 7NE  
United Kingdom  
Tel: 01227740871  
Ref:**Purchase Order No.** 2244268L1/DM-1081017**Account Rep.** Dawn Lees (0161 850 3467)**Administrator** Una Ward (0161 375 1514)**Vendor No.** DM4915**Order Date** 16 April 2019**Issued By** 4imprint Direct Ltd

Item		Dartford A4 Conference Folder			Colours (base,trim): Black, Black	
Quantity	Item #	Description	Unit £	Cost £		
25	B1321	Dartford A4 Conference Folder	4.2000	105.00		
1	Set-Up Charge	Screen Charge	25.0000	25.00		
				130.00		

Must Ship By

n/a

If order received by

12 April 2019

Per agreement with

n/a

Carrier, service

See below

Supplier InstructionsArtwork Instructions

Product Colour (Base, Trim): Black, Black

Branding Location: Front

Branding Colours: (TURQUOISE) Pantone 3262C Teal.

Special instructions: Black leather-look lightly grained folders that are sure to impress.

The Dartford conference range also includes zipped A5 and A4 folders and also A4 size with a calculator

or a ring binder - see [www.4imprint.co.uk/dartford](http://www.4imprint.co.uk/dartford).

For added value, a 20 page notepad is included in the price.

**Price includes a 1 colour print in 1 position.****Usual MOQ is 50 pcs but we can do 25 at the quoted price**

Print area: 125 x 170mm.

Ready to ship in : 7 business days \*.

\* Excludes art preparation time.

**Shipment Details**



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Ship to	Quantity	Must Ship	Carrier, service	Reach Destination By
Address as above.	25	n/a	DPD Standard Service	30 April 2019

- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.