

## **PURCHASE ORDER**

Sue
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
Kent
TN16 1BT

Date: 10 April 2019

Required by: 24 April 2019

Job Title cambridge dartford

Order No: PO210548

Job Ref: 87494

## PLEASE SUPPLY

| Product Description   | Ref No | Print Colours | Qty | Unit Price | Cost | £    |
|---|--------|---------------|-----|------------|------|------|
| Black Dartford A4 conference folder. Made from lightly grained PVC USB holder. 20 page A4 lined pad included (Accessories not included) Printed 1 colour on the front | B1321  | 1<br>white    | 50  | 4.10       | 205  | 5.00 |
|   |        |               |     | Setup      | 25   | 5.00 |
|   |        |               |     | Delivery   | 13   | 3.00 |
| Dimensions: 328 x 242 x 12mm - Print area: 170 x  |        |               |     |            | (    | 0.00 |
| 125mm   |        |               |     |            |      |      |
|   |        |               |     | Total      | 243  | 3.00 |

## Delivery Address:

Penelope Woodham
Cambridge Assessment (UCLES)/ OCR Exam
Board Head Office
The Triangle Building
Shaftesbury Road
Cambridge
CB2 8EA
United Kingdom

## **Special Instructions:**

Please send proof to laura.k@propa.net No fail delivery for the 24t hApril 2019

Please ensure that a Proof is sent for approval prior to Production. Please ensure that there are no markings on boxes or paperwork relating to your factory. If requested please send sample of product(s) to this office.

All Purchase Order numbers must appear on invoices to allow them to be processed. If there is any delay we must be informed immediately by fax or telephone.

All overs and unders must be notified to the office in writing two days prior to despatch.

Ordered by:

Laura Kay Propaganda





