

# Purchase Order

**Supplier Address**

Hayley Clark  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Aimee Gill  
The Turner Agency Limited  
The Lightbox  
Willoughby Road  
Bracknell  
RG12 8FB  
United Kingdom

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**Purchase Order No.** 14007-19622

**Date** 10/04/2019

**Delivery date** 16/04/2019 \*\* NO FAIL \*\*

**Order Administrator**

Martin Travell

**Telephone**

+44-1376-574683

**E-mail**

martin@premierpandp.com

Dear Hayley,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Knowlton Delegate Bag In Black & Red.	250	2.64	660.00

Reprint of 13727-19300 - 1 colour print (white) to 1 position as per CareDX artwork provided. Black Colour Trim, Pen & Phone Pockets, Carry Handle & Shoulder Strap. Bulk packed and delivered.

\*\* NO FAIL Delivery 16/04/19 \*\*

Please send a PDF proof for approval ASAP.

Box labels:

Company: The Turner Agency Limited

Customer Reference: Aimee

Product: Knowlton Bags

Quantity: 250

Box 1 of (please amend accordingly)

Premier Print and Promotions Ltd

Origination	1	17.00	17.00
Carriage	1	33.00	33.00

**Subtotal** 710.00

VAT 20% 142.00

**Total** 852.00

**Our Reference**

Please note our PO number: "14007-19622", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

**BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:**

Please contact me on +44-1376-574683 or email martin@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date