

# Purchase Order

**Supplier Address**

Hayley Clark  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Steve Hunt  
Stoke City FC  
Bet365 Stadium  
Stanley Matthews Way  
Stoke-on-Trent  
ST4 4EG  
United Kingdom

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**Purchase Order No.** 13718-19289

**Date** 21/03/2019

**Delivery date** 03/04/2019

**Order Administrator**

Emma-Jade Hodge

**E-mail**

emma-jade@premierpandp.com

Dear Hayley,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
<b>Rainham Drawstring Backpack Rucksack In Red</b>	2500	0.67	1,675.00

Reprint of P09970-14060. Printed 1 colour (white) to 1 position as per Stoke City  
Crest artwork  
Bulk packed and delivered.

Please send a PDF proof  
Reprint of P09970-14060  
Box Labels

Company: Stoke City FC  
FAO: Lucy Mulqueen  
Product: Stoke City Rainham Drawstring Backpack Rucksack In Red  
Quantity: 2500  
Box 1 of (Please amend accordingly) Premier Print and Promotions LTD

Origination	1	17.00	17.00
Carriage	1	43.00	43.00

**Subtotal** 1,735.00

VAT 20% 347.00

**Total** 2,082.00

**Our Reference**

Please note our PO number: "13718-19289", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

**BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:**

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date