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#### Supplier Address

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Paul Roberts  
Royal Navy Portsmouth  
NCHQ  
MP 1-4 Leach Building  
Whale Island  
PORTSMOUTH  
PO2 8BY  
United Kingdom

## Purchase Order

**Purchase Order No.** 31663-32487  
**Date** 18/03/2019  
**Delivery Date** 01/04/2019

**Account Manager** Laura Nowicki  
**Telephone** +44-1670-719752  
**E-mail** laura@proad.co.uk

Dear Nigel,

**We would like to order the following:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
B1198	<b>Pembury Tablet Folio</b> Zipped Conference folder style c/w soft lined sleeve for most tablet pcs. Made from Reach compliant leather-look padded PU. Internal features include business card slots pen loops 2 x USB holders mesh pocket for storage and a 20 page recycled paper pad. Embossed with RN logo as per previous order 232619	50	8.99	449.50
Origination	Origination	1	0.00	0.00
Carriage	Carriage	1	20.00	20.00
<b>Subtotal</b>				469.50
VAT 20%				93.90
<b>Total</b>				563.40



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions



Purchase Order No. 31663-32487

Page 2/2

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "31663-32487", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order  
A PDF proof is required prior to production  
Please send all correspondence relating to this order to [production@proad.co.uk](mailto:production@proad.co.uk)  
Unless otherwise agreed only exact order quantity will be accepted.  
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards  
Laura Nowicki



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Express Solutions



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