

4imprint Direct Ltd
5 Ball Green
Cobra Court
Manchester
M32 0QT**Supplier Address**Bagco Limited (Booth Bros)
Unit 3
Churchill Court
Hortons Way
WESTERHAM
Kent TN16 1BT
Fax: 01959563034
Tel: 01959560500**Shipping Address**Ms Dawn Corby
EDU School Admin
University of East Anglia
EDU School Admin LSB 1.18
University of East Anglia
Norwich Research Park
Norwich
Norfolk NR4 7TJ
United Kingdom
Tel: 01603592869
Ref: EDU/20211804**Purchase Order No.** 2233754L1/DM-1072138**Account Rep.** Karen Mitchell (0161 850 3463)**Administrator** Una Ward (0161 375 1514)**Vendor No.** DM4915**Order Date** 12 March 2019**Issued By** 4imprint Direct Ltd

Item		100% Cotton Promotional Shopper			Colours (base,trim): Cream, Cream	
Quantity	Item #	Description	Unit £	Cost £		
250	B8809 LEYBOURNE	100% Cotton Promotional Shopper	0.4600	115.00		
1	Set-Up Charge	Screen Charge	15.0000	15.00		
1	SAM10	SAM10	0.0000	0.00		
				130.00		

<u>Must Ship By</u>	<u>If order received by</u>	<u>Per agreement with</u>	<u>Carrier, service</u>
n/a	12 March 2019	n/a	See below

Supplier InstructionsArtwork InstructionsProduct Colour (Base, Trim): Cream, Cream
Branding Location: Front
Branding Colours: Pantone Black C Black.
Special instructions: 1 colour print
lead time is 5 business days from approval of artwork**Shipment Details**

Ship to	Quantity	Must Ship	Carrier, service	Reach Destination By
Address as above.	250	n/a	Securicor STANDARD Service	21 March 2019



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Order Date 12 March 2019

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- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.